

1. The first step in the process of identifying a problem is to recognize that a problem exists.

2. The second step is to define the problem in terms of specific, measurable, and observable criteria.

3. The third step is to identify the causes of the problem, which may involve gathering data and conducting research.

4. The fourth step is to develop a plan of action to address the problem, which may involve setting priorities and allocating resources.

5. The fifth step is to implement the plan and monitor progress, which may involve setting up a system of accountability and reporting.

6. The sixth step is to evaluate the results of the intervention and determine whether the problem has been resolved.

7. The seventh step is to document the process and results of the intervention for future reference.

8. The eighth step is to share the findings of the intervention with relevant stakeholders.

9. The ninth step is to reflect on the process and identify areas for improvement.